UPCC

Shelter Building Rmp

Last modified

04/08/2026

To be reviewed

04/08/2027 (1 year default)

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Activity overview

The Shelter Building Risk Management Plan contains the specific risks, control measures and gradings for this activity, as well as the gradings of all general risks relevant for all UPCC activities. Please refer to the General Activity Hazards – Risk Management Plan for a list of general risks and control measures relevant for all UPCC activities.

Risk register

Risk description	Existing control measures	Likelihood	Consequence	Risk rating
Environmental Hazards. Injury caused by contact with natural features such as falling branches, rocks, dead branches, vegetation, etc.	• It is not recommended that Hut Building is undertaken in strong winds • Hut Building will be canceled if a severe weather warning is issued for the region • Materials should be used in their current shape and size ie no materials are to be snapped or broken • Existing plants / vegetation are not to be damaged in the construction process	Rare	Major	Medium
Striking. From materials being moved whilst building or dismantling hut or from a hut collapsing	• Participants are shown how to construct a hut safely • Staff to closely monitor groups during construction phase to ensure structure is sound • If the hut is deemed unsafe at any stage, the construction must cease. The participants are brought together to look at the structure and come up with a plan to improve it • Participants are not allowed to get under a hut that is deemed unsafe • Participants must not throw any of the branches or other materials	Possible	Minor	Medium
People – Participants. Missing / lost participant	• Pre activity briefing to include instructions about staying inside the marked area and not to wander outside the area • Leaders must be aware of student numbers and conduct regular headcounts	Rare	Moderate	Medium

Likelihood and consequence matrix

Likelihood \ Consequence	Insignificant	Minor	Moderate	Major	Catastrophic
Almost certain	**Medium**	**High**	**High**	**Extreme**	**Extreme**
Likely	**Medium**	**Medium**	**High**	**Extreme**	**Extreme**
Possible	**Low**	**Medium** • Striking. From materials being moved whilst building or dismantling hut or from a hut collapsing	**Medium**	**High**	**Extreme**
Unlikely	**Low**	**Low**	**Medium**	**High**	**High**
Rare	**Low**	**Low**	**Medium** • People – Participants. Missing / lost participant	**Medium** • Environmental Hazards. Injury caused by contact with natural features such as falling branches, rocks, dead branches, vegetation, etc.	**High**

Emergency procedures

Follow site emergency procedures. Stop the activity if unsafe, administer first aid, and notify camp staff immediately.

Review

Review this plan before each use and after incidents or near misses. Original PDF retained as version history / archive file.